

How to Use Spam Filtering Effectively

Check your Junk folder. Some emails tend to contain words or phrases that might be considered as spam and may end up in your Junk folder.

In order to add Panjtan emails to your safe list, follow the steps below.

For Hotmail Users:

Create a Safe List for incoming messages

To ensure that messages from specific e-mail addresses are not sent to your Junk E-Mail folder, you can add them to your Safe List.

1. Click Options.
2. On the left side of the page, click Mail, and then click Junk E-Mail Protection.
3. Click Safe List.
4. Type an address or domain, (a domain is the part of an e-mail address that follows the @ sign) from which you always want to receive messages, and then click Add. For Panjtan please write @Panjtan.org.au

Notes

You can have up to 500 entries in your Safe List.

The Safe List filter is different from the Mailing List filter. The Safe List filter uses the **From** line of a message to filter e-mail. The Mailing List filter uses the **To** line.

For Yahoo Users:

Yahoo considers your address book as a "safe list"-----so just enter those addresses in it, and you should be OK.

For Gmail Users:

1. Click "Contacts" along the left side of any Gmail page.
2. Click "Add Contact".
3. Copy and paste our "From" address, "psvmanagement@panjtan.org.au", into the primary email address dialog box.
4. Click "Save".

PSV Management would like to suggest all momineen and mominat to send two email addresses (work and personal) to psvmanagement@panjtan.org.au. This is to ensure timely distribution of emails. We would also like to recommend you to follow the above mentioned steps before sending us complaints about not receiving emails.